



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: October 19, 2018

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

There are several events coming up so we want to make certain everyone is aware of the date/time:

- **Youth Flag Football- Starts Saturday October 20th**
- **Halloween Fun House, October 31st 6-8pm**
- **Miami Shores Green Day, November 3rd from 3:30pm-7:30pm**
- **Food and Tunes, Saturday November 17th 6pm**
- **Winter Fest, Saturday December 15th 11am-2pm**

- **FINANCE:**

We have completed the 2017 Audit and delivered it to the State. Focus is now on completing the CITT audit.

- **CODE:**

Code Officer Caserta has been entering new code cases, re-inspecting open cases, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Sending out notices of violation and notices to appear for cases not in compliance. She assisted residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also has been performing extensive lien searches. This week has been consumed with Code Board Cases for Monday's meeting.

We continue to interview for an additional new Code Officer.

Enforcements by Category for this week:

Admin Citations Issued: 4
Closed Cases: 6
Notices to Appear: 12
Orders of Enforcement: 0
Total New Cases Opened: 13



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Report Totals for this week:

Administrative citations:	4
Junk items on property:	1
Landlord tenant permit:	1
Parking on unapproved surface:	1
Permit required:	5
Pool water maintenance:	1

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 21

Total Cases by Category

Alarms:	7
Assists to Police Agencies:	4
Sick/Injured/Vehicle:	0
Suspicious Person/Vehicle:	1
Information/Non-Criminal Investigations:	7
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Narcotics Arrest:	0
Fraud:	1
Identity Theft:	1

- On Tuesday, October 16, 2018, a former resident responded to the station to report that his social security number was stolen by an unknown subject and location. The social security and identity were used to file his 2015 IRS tax return.
- We continue to assist the State Attorney and the Public Defender's Office with records request and reviews of police files, the property room, etc.



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- **PARKS & RECREATION:**

Parks and Rec. Manager monitored recreation center repairs and painting. Worked on promotion for new programing and Youth Flag Football final preparations. Manager met with W&K Sterling Sprinkler and Plumbing Services to discuss pump and water solutions. Worked with PW to resolve sprinkler concerns.

Working on newsletter final preparations, Halloween Funhouse preparations and weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works performed their daily and weekly tasks. Mowed all Village medians, Village hall and church lot. Trimmed low limbs location NE 120th Street and 9th Avenue (big median) West side. Trimmed some low limbs on NE 8th Avenue.

Started planting the landscape adjacent to Village Hall near the wall. PW Supervisor attended Parks & Parkways board.

- **ADMINISTRATION:**

Continued working with FEMA to provide information as requested. Attended Planning and Zoning meeting. Addressed Resident issues for assistance.

Wishing everyone a great weekend!